

INDUSTRIAL HEMP LICENCE APPLICATION (NEW / RENEWAL)

Industrial Hemp Act 2015

Industrial hemp licences are granted under section 13 of the *Industrial Hemp Act 2015* (the Act). An industrial hemp licence can only authorise activities related to non-therapeutic use of industrial hemp, which includes cultivating, selling and processing hemp seed.

An industrial hemp licence **cannot** authorise any activities related to medicinal cannabis. Medicinal cannabis licences are issued by the Australian Government through the Office of Drug Control in a completely separate process.

As of 12 November 2017 industrial hemp seed produced under the Tasmanian licensing scheme can be sold as food in accordance with the Australia New Zealand Food Standards Code.

This application form should be completed using the "Guidelines for completing an industrial hemp licence application".

Every attempt has been made to explain the scope of the information that needs to be provided with the application. It is the responsibility of the licence holder to ensure that they understand the requirements of the Act and that the information provided is not false, misleading or incomplete.

PART 1. Applicant details - see Guideline 1

Renewal:

Licence No. _____ Licence Expiry _____
Date application to be lodged for renewal _____

New/Renewal:

Applicant Name _____ Date of Birth _____ Gender M F
Trading Name _____ ABN _____
Residential Address _____ Suburb _____ State _____ Postcode _____
Postal Address _____ Suburb _____ State _____ Postcode _____
Contact: Phone (w) _____ Phone (h) _____ Phone (m) _____ Email _____

PART 2. Responsible officer details (where licence holder is a company)

Responsible Officer _____ Date of Birth _____ Gender M F

The Responsible Officer performs duties of the licence holder and is required to provide a National Police Check and sign the application.

PART 3. Primary contact details - see Guideline 2

(person primarily responsible for all matters concerning the application, authority and associated activities if different from applicant/responsible officer)

Primary Contact _____ Mobile _____ Email _____

PART 4. Term of Licence - see Guideline 3

Do you have a current poppy grower's licence that you would like to align with this licence? Yes No

If Yes*: Licence No. _____ Licence Expiry Date: _____

**Note: if Yes, a Police Check will not be required to support this application.*

If No, Licences are issued for five (5) years unless otherwise specified.

5 years Other Term of licence required _____

PART 5. Type of Licence - see Guideline 4

Indicate if you are applying for an authority for **COMMERCIAL** or **RESEARCH** purposes.

Commercial:
(relating to non-therapeutic use)

Research:
(relating to non-therapeutic use)

Separate licence applications are required for Commercial and Research licences

Relating to non-therapeutic use to:

Multiple boxes may be chosen depending on activities proposed.

Licence to supply

Licence to cultivate

Licence to manufacture

Are any of the above activities for the purpose of hemp seed for food? Yes No

Location(s):

Location(s) where authorised activities will be undertaken (include multiple addresses as required):

.....
.....
.....

PART 6. Describe the commercial or research activities for which a licence is required

*6A. Complete this section if you are applying for a **supply** licence (otherwise proceed to 6B)*

What products will be possessed and/or supplied:

Viable industrial hemp seed

Other, please describe:

Purpose:

Scientific research, instruction, analysis or study

On-supply of viable industrial hemp seed to a third party cultivation or processing licence holder

Other, please describe:

Supplier of certified seed:

Business name:

What products will be possessed and/or supplied:

.....

Will industrial hemp be transported from the premises: Yes No

How do you intend to transport industrial hemp from the premises:

.....

Detail of records of persons being supplied viable industrial hemp seed possessed under this licence:

.....

.....

6B. Complete this section if you are applying for a *cultivation* licence (otherwise proceed to 6C)

What products are being cultivated:

- Seed
- Plant material, please describe:

Intended use of industrial hemp cultivated under the licence:

- Certified seed stock for sowing on-farm
- Certified (viable) seed to supply for cultivation purposes
- Certified (viable) seed to supply for processing purposes
- Non-viable seed for supply to a third party for retail sale
- Plant material for supply for use in a manufacturing process
- Hemp seed products (eg hemp seed oil) for retail sale
- Scientific research, instruction, analysis or study
- Other, please describe:

6C. Complete this section if you are applying for a *manufacturing* licence

What products are being processed:

- Viable industrial hemp seed
- Plant material containing leaves, flowers or viable seeds, please describe:

Method of processing:

- Cleaning and/or treating viable industrial hemp seed to make it non-viable
- Cleaning and/or dehulling viable industrial hemp seed for food production
- Cleaning and/or pressing viable industrial hemp seed for food production
- Other, please describe:

Describe evidence of THC analysis of parent crop to be provided by supplier of certified seed:

.....

What machinery will be used for processing:

.....

Product/s to be produced:

.....

End use of product:

.....

Details of records of person/s being supplied industrial hemp processed under this licence:

.....

PART 7. National Police Check- see Guideline 5

Applicants must provide an original or certified copy of a current (within the last 3 months) National Police Check. Copies of National Police Checks must be certified by a Justice of the Peace or Commissioner of Declarations.

For details on how to apply for a National Police Check, go to www.police.tas.gov.au/services-online/police-history-recordchecks/

Where an applicant has lived for some or all of the last ten years outside of Australia a police clearance for the relevant country must be obtained.

National Police Check attached? Yes No If no, has an application been made? Yes No

Date on National Police Check: _____

PART 8. Licence Conditions

General Conditions (Applicable to all licences)

1. Failure to comply with the terms, conditions, limitations or restrictions of this licence may result in the suspension or cancellation of the licence.
2. This licence is valid for the above period and is not transferable.
3. The Secretary may amend the terms conditions, limitations or restrictions of this licence at any time.

Premises (Applicable to all licences)

4. This licence relates only to the premises described in the licence.
5. The licensee must remain lawfully entitled to the possession, occupation and enjoyment of the premises.

Inspections and notifications (Applicable to all licences)

6. The licensee must allow an officer of Tasmania Police or an inspector to inspect the premises or any industrial hemp material.
7. The licensee must immediately inform Tasmania Police and DPIPWE of any theft, loss or unauthorised interference of industrial hemp material.
8. The licensee must notify DPIPWE within 14 days of any changes to their details.

Security requirements (Applicable to all licences)

9. The licensee must ensure that the premises where authorised activities are undertaken includes secure storage facilities for industrial hemp seed or other industrial hemp plant material.
10. The licensee must ensure that the transport of industrial hemp material is conducted in a manner that ensures the consignment is protected from theft and spillage whilst in transit.

Record Keeping (Applicable to all licences)

11. The licensee must keep accurate and legible records of all activities associated with the cultivation, possession, processing, supply, sale, disposal and destruction of industrial hemp, such as:
 - a) the date the seeds or plant material was received or supplied;
 - b) the quantity of seed or plant material received or supplied;
 - c) the varietal name of the seed or plant material received or supplied;
 - d) the name of the person to whom the seeds/plant material are supplied or from whom the seeds/plant material are obtained; and
 - e) Laboratory analysis or other third party certification demonstrating the THC concentration of the leaves and flowering heads of the crop from which the seeds were harvested.Legible records may be in the form of an invoice.
12. The licensee must maintain all records for the period of the licence.
13. The licensee must make records available in accordance with any request from an inspector.

Supply of hemp material (Applicable to all licences)

14. The licensee must obtain industrial hemp seed from a person authorised to supply industrial hemp seed.
15. The licensee must only supply industrial hemp material - other than stem material that has had the flowering heads and seeds removed - to a person authorised to possess industrial hemp.

Commercial cultivation (Applicable to licences to cultivate and supply industrial hemp for commercial cultivation)

16. For cultivation activities to commence under this licence, the licensee must have a valid Intent to Grow for each season.
17. The licensee must allow an inspector to take a sample of each industrial hemp crop prior to harvest and have the sample analysed to determine the THC concentration, at the licensee's expense.
18. Where the licensee retains possession of industrial hemp material after harvest, the licensee will not transfer ownership until THC test results have been returned to them by DPIPWE or the authorised testing facility.
19. The licensee is responsible for ensuring that any industrial hemp plant regrowth on their property is destroyed.

Cultivation for research (Applicable to licences to cultivate and supply industrial hemp for research)

- 20. For cultivation activities to commence under this licence, the licensee must have a valid Intent to Grow for each crop planted.
- 21. The licensee must allow an inspector to take a sample of their industrial hemp crop and have the sample analysed to determine the THC concentration, at the licensee's expense.
- 22. Where the licensee retains possession of industrial hemp material after harvest, the licensee will not transfer ownership until THC test results have been returned to them by DPIPWE or the authorised testing facility.
- 23. The licensee is responsible for ensuring that any industrial hemp plant regrowth on their property is destroyed

Extraction of cannabinoids and production of cannabis oil (Applicable to licences to supply and manufacture industrial hemp)

- 24. The licensee must not extract cannabinoids or cannabis oil under this licence. Oil may be extracted from industrial hemp seed.

Research for the Purpose of Therapeutic Use Prohibited (Applicable to research licences)

- 25. Any research relating to, or for the purpose of, the therapeutic use of cannabis is prohibited under this licence.

PART 10. Declaration

I declare that I have read and agree to comply with the abovementioned licence conditions, and that to the best of my knowledge and belief, all information given in this application is true and correct in every particular. Under section 27 of the *Industrial Hemp Act 2015*, the penalty for making a declaration or statement that is false in any particular for the purpose of obtaining the issue, grant or renewal of a licence is a fine not exceeding 30 penalty units or imprisonment for a term not exceeding 2 years, or both.

Applicant Signature: Date signed:/...../.....

I consent to the release of personal information provided in this application form as disclosed in the Personal Information Protection Statement below: Yes No

Personal Information Protection Statement:

The Department of Primary Industries Parks Water & Environment (DPIPWE) values the privacy of every individual's personal information and are committed to protecting the personal information you provide. The collection, maintenance, use and disclosure of personal information will be managed in accordance with the Personal Information Protection Act 2004, which can be accessed at www.thelaw.tas.gov.au. The personal information collected from you for the purposes of informing your application will be used for processing your application and may be used for other purposes permitted by the Industrial Hemp Act 2015 and associated laws. Failure to provide the required personal information may result in your application not being processed or records not being properly maintained. Subject to use for the purposes detailed in the above paragraph, this paragraph and except if required or allowed by law, all personal information you provide will remain strictly confidential and will be held at Regulated Crops Branch premises. Your personal information may be disclosed to contractors and agents of DPIPWE, DHHS, law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it. Your personal information can be accessed or amended by contacting the Regulated Crops Branch (03) 6165 4876.

PART 11. Hemp Association of Tasmania

I consent to the release of my email address to the Hemp Association of Tasmania to receive industry updates:
 Yes No