

F3018 – Change of Address and/or Contact Details

A separate form is required for each applicant or licence holder as it appears on the certificate.

What You Need To Do

1) The client/licence holder must sign this form ensuring all details are fully completed and dated.

PART A - Applicant / Licence Holder Details





PART B - Previous Contact Details

PART C - New Contact Details

2) By signing this form all parties declare that the information they have provided in making this application, giving this document or making this statement is true and correct and that they have not omitted any information or omitted any matter knowing that without that matter the information provided is false or misleading.

Note: it is an offence under the *Living Marine Resources Management Act 1995* to make a statement knowing it to be false or misleading; or omit any matter from a statement knowing that without that matter the statement is false or misleading.

3) Submit all pages of the application to DPIPWE:

 **Fax** 03 6173 0252
 **Email** fisheries.licensing@dPIPWE.tas.gov.au
 **Post** GPO Box 44, Hobart, TAS, 7001
 **Person** Level 1, 134 Macquarie Street, Hobart, Tasmania

Further information:

 **Phone** 03 6165 3000
 **Website** www.fishing.tas.gov.au

PART A – Client / Licence Holder Details

Name of Client / Licence Holder

(as it appears on certificate)

Client ID Number

(as it appears on certificate, not applicable to supervisors on processing licences or purge sites or AQUID licence holders)

Signature of

Client / Licence Holder / NNP

Date

Printed Name of Signatory

PART B – Previous Contact Details

Specify the existing contact details that are to be changed (tick option/s required and these details will be made inactive and will no longer be used)

Phone Number

Email Address

Postal Address

(street address or PO Box, suburb/town/city, state, postcode)

Residential Address

(street address, suburb/town/city, state, postcode)

Business / Plant Address

(street address or PO Box, suburb/town/city, state, postcode)

Office Use Only

DATE STAMP

Office Use Only

Licensing / /
 Finance / / ab
 Debtor No.
 IMAS / / ab

Minister's Delegate Approval

Signed:
 Position No:
 Transaction No:
 Date:

F3018 – Change of Address and/or Contact Details

PART C – New Contact Details

Phone Number

Email Address

Email Consent (tick to consent)

 I consent to receive all documents
to the above email address

You are required to tick ✓ one address to which correspondence is to be forwarded for the licences listed below. (this address will appear on your certificate)

Postal Address
(street address or PO Box, suburb/town/city, state, postcode)

Residential Address
(street address, suburb/town/city, state, postcode)

Business / Plant Address
(street address or PO Box, suburb/town/city, state, postcode)

(PART C – continued)

Identify Licences

Change of contact details apply to the following licences:
(tick option required and only list licences held in the client or licence holder name in PART A)

 All Licences

or

 Specific Licences Listed Below:

FLV Packages - By specifying one licence type and entitlement number that is part of an FLV package this will change the address for all licences listed on the package/certificate.

AQUD Certificates – Units held under the same name can only be sent to one address.

Your personal information will be collected for the purpose of managing Tasmania's living marine resources under the Living Marine Resources Management Act 1995 (the LMRMA) and the Fishing (Licence Ownership and Interest) Registration Act 2001 (FLOIRA), and will be used by the Department for purposes permitted by these Acts. Failure to provide this information may result in your application not being processed or the service you have requested not being provided.

Your personal information will be used for the primary purpose for which it is collected and may be disclosed to certified fishing bodies to enable the provision of industry information to you. Your personal information may also be disclosed to a service provider nominated by DPIPWE to provide fishery assessments and management advice on fishery issues, this includes the Institute of Marine and Antarctic Studies (IMAS).

The LMRMA requires the Secretary DPIPWE to keep a register of authorisations and fishing certificates. A person may be allowed to obtain a copy of, or an extract from, an entry in the register. The FLOIRA requires the Registrar to keep a register of ownership and interests in fishing licences. The Registrar is to make the register available for public inspection and a person may be allowed to obtain a copy of, or an extract from, any entry in the register.

By providing the Department with your personal information, you consent to the information being used for the purposes for which it has been collected. You may access your personal information on written request to the Department, and you may be charged a fee for this service.

You may also be required on this form to provide the Department with personal information of third parties. By providing this information and signing this form, you are declaring that the third parties have read this statement and consent to their personal information being provided to the Department on their behalf, and the use and disclosure of that information by the Department accordingly

(PART C – continued next column)