

# Department of Primary Industries Parks Water and Environment

## Application for a New Water Licence or to Vary an Existing Water Licence

Use this form to apply for a new water licence under Section 62 of the Water Management Act 1999 (the Act) or to vary (add a new allocation to) an existing licence under Section 69 of the Act

A water licence is required if you intend to take water from a water resource for commercial purposes. Water resources include watercourses (rivers, streams etc.) and lakes and dams. However, Part 5 of the Act allows a person who occupies property next to a water resource to take water from that water resource for stock and domestic purposes without having to hold a water licence. If in doubt it is recommended you contact a Regional Water Management Officer at your local DPIPWE office to determine whether or not you require a water licence.

There are also extensive details on water licensing on the Department's web site: <http://dpiipwe.tas.gov.au/water/>

If you wish to apply for water in a Hydro-electric Water District then you should complete the form: application for transfer of water allocation within a hydro district. Details on Hydro-electric Districts are available on the LISTMap at <https://maps.thelist.tas.gov.au/listmap> or you can contact a Regional Water Management Officer for more information

If the application is being made by a company or partnership then all members of the partnership/joint venture must complete a membership details form and attach it to this application.

A Company details form is available at: <http://dpiipwe.tas.gov.au/Documents/CompanyDetailsForm> and a form for a partnership is available at: <http://dpiipwe.tas.gov.au/Documents/PartnershipDetailsForm>

When completing this form you must advise whether or not any other person or institution has, or will have, an interest (e.g. a mortgage) over the water licence or allocation

The offtake coordinates must be provided in eastings and northings using GDA 94 and can readily determined using the LISTMap web site at <https://maps.thelist.tas.gov.au/listmap>

When completing the application you must include an assessment of water availability at the offtake, the sub-catchment and the catchment and demonstrate that the water may be allocated without having an adverse impact upon existing users and/or the environment at any of these levels. This information is available at the Department's web site: <https://wrt.tas.gov.au/wat/>

Because of the complexity of the assessments required it is recommended that you engage a suitably experienced and qualified person to assist in the preparation of your application. A list of such individuals and companies is available at: [List of Dam Application and Water Development Consultants](#)

### **Steps to Completing this Form**

**1. Complete the Applicant details.** These are the details of the new licence holder or the existing licence holder if applying for a variation. The Department needs your full name, Australian Business Number (ABN) if you have one and address and contact details. If the Application is being made by a company or a partnership then all members of the partnership/joint venture must complete a membership details form and attach it to this application as outlined above.

**2. Complete the information relating to any financial interest if any**

**3. Complete the details of the water allocation.** Here you need to identify the water resource from which you intend to take the water along with the coordinates in eastings and northings using GDA 94 of where you intend to take the water. You must also state the volume you wish to take in Megalitres (1 million litres) and the period over which you intend to take the water and the purpose for which it will be used. The Department generally allocates water over the winter storage period (1 May to 30 November) and the summer irrigation period (1 December to 30 April). If you wish to apply for water over a different period then you will need to provide details of what the water should be allocated over that period.

**4. Submit the completed and signed Application**

There are two options for submitting the completed application along with the WAT output;

- Post the completed application with the prescribed fee, in the form of a cheque or money order made payable to DPIPWE), to DPIPWE, Water Management & Assessment Branch, PO Box 44, Hobart TAS 700, or
- Lodge the completed application, with the prescribed fee, at any Service Tasmania outlet.

Personal information will be collected from you for the purpose of managing Tasmania's water resource and will be used by DPIPWE for purposes permitted by the Water Management Act 1999 and regulations made under this Act. Under the Water Management Act 1999, a person must not furnish information to the Minister, a water entity or an authorised officer that is false or misleading in a material particular. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the Agriculture and Water Division, law enforcement agencies, courts and other organisations authorised to collect it. Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to DPIPWE.

Item Code 8923025069	Water Mgt Application Fees
STAS Code 931 8923025069	Water Mgt Application Fees



**Water Management Act 1999**  
**APPLICATION FOR A WATER LICENCE (pursuant to Section 62)**  
 OR  
**APPLICATION TO VARY A WATER LICENCE (pursuant to Section 69)**

This application form is effective from 1 July 2020 to 30 June 2021

Application for **new** Water Licence:

Application for **variation** to existing Water Licence No: .....

(Tick appropriate box)

**Details of Applicant** *If in a Company name complete a Company Details Form and if in a joint name or partnership complete Partnership Details Form*

<p><b>Full Name of Applicant:</b> .....</p> <p><b>Date of birth:</b> ..... <b>ACN:</b> (if applicable)..... <b>ABN:</b> (if applicable).....</p> <p><b>Postal Address:</b> ..... <b>Postcode:</b>.....</p> <p><b>Phone No: (Home/ Business):</b> ..... <b>(Mobile):</b> .....</p> <p><b>Email:</b>.....</p> <p><b>Property Address:</b> ..... <b>Postcode:</b>.....</p>
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**Details of Financial Interest Holder (if any)**

<p>Does, or will, any other person have a <b>financial interest</b> in the licence or the water allocation to which the Licence or water allocation relates (ie mortgagor)?</p> <p>If <b>YES</b>, please indicate: .....</p>
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**Details of Allocation**

<p><b>Name or description of water source from which water is proposed to be taken:</b></p> <p>.....</p> <p><b>Coordinates of offtake location (using GDA 94):</b> Easting: ..... Northing: .....</p> <p><b>Maximum quantity of water applied for: Megalitres (Million litres) per annum:</b> .....</p> <p><b>Megalitres (Million litres) per day:</b> .....</p> <p>Proposed allocation dates: From: ..... To: .....</p> <p>Purpose: <b>OTHER</b> .....</p>
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**I enclose payment of:**

- \$699.84** New Water Licence/Vary Water Licence application *(if water allocation sought)*
- \$105.30** New Water Licence application *(blank licence – no water allocation sought)*
- \$105.30** New Water Licence/Vary Water Licence application *(if water allocation sought is exclusively for stock and domestic (non-commercial) use AND the maximum daily quantity of water taken is less than 0.01 Megalitres)*

I have included an assessment of water availability (WAT Output) and of the ecosystem values (CFEV Report)

**I declare that the above particulars are true in every respect and have read and understand the Agriculture and Water Division's Personal Information and Privacy Statement.**

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**(Signature of Applicant/s)** **(Date)**